



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Clut F. Harritt
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

BOARD OF EDUCATION REGULAR MEETING A G E N D A May 3, 2011

District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

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<i>During this time, citizens are invited to address the Board of Education about any item <u>not</u> on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	14

BOARD OF EDUCATION · Dan Bartholomew, Dustin Burns, Dianne El-Hajj, Ken Fox, Barbara Ryan
DISTRICT SUPERINTENDENT · Patrick Shaw, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

D.	CONSENT ITEMS	<u>Page #</u>
	<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
	Superintendent	
1.1.	<u>Approval of Minutes</u> It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	16
	Business Services	
2.1.	<u>Approval/Ratification of Travel Requests</u> It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	23
2.2.	<u>Acceptance of Donations</u> It is recommended that the Board of Education accept donations listed in the item.	25
2.3.	<u>Approval of Consultants and General Service Providers</u> It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.	26
2.4.	<u>Adoption of Resolution #1011-24 Requesting Temporary Transfer of Funds</u> It is recommended that the Board of Education adopt Resolution #1011-24 requesting temporary transfer of funds for the 2011-12 school year.	28
2.5.	<u>Approval of Interdistrict Attendance Agreements</u> It is recommended that the Board of Education approve Interdistrict Attendance Agreements with 28 neighboring districts.	31
2.6.	<u>Adoption of Resolutions Authorizing Specific Designated Agents</u> It is recommended that the Board of Education adopt the following resolutions: <ul style="list-style-type: none">• Resolution #1011-25 - Resolution Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education.• Resolution #1011-26 - Resolution Designating Authorized Agent to Sign Payroll Payment Order.• Resolution #1011-27 - Resolution to Release Credential Held Warrants to Employees• Resolution #1011-28 - Designating Authorized Agent to Sign School Orders (Commercial Warrants).• Resolution #1011-29 – Resolution Authorizing the Replacement of Warrants	32
	Capital Improvement Program	
3.1.	<u>Approval of Proposal for Asbestos Inspection Services and Lead Paint Bulk Sampling of Relocatable Buildings at Hill Creek and Rio Seco Schools</u> It is recommended that the Board of Education approve Western Environmental & Safety Technologies LLC for asbestos inspection services and lead paint bulk sampling of relocatables at Hill Creek and Rio Seco schools.	38

Educational Services

- 4.1. **Approval of Alternative School of Choice Waiver 2011-2013** 41
It is recommended that the Board of Education approve the 2011-2013 Alternative School of Choice Waiver.
- 4.2. **Approval of Student Teaching Agreement for the Cal State Teach Program with California State University, Fullerton** 44
It is recommended that the Board of Education approve the Student Teaching Agreement for the Cal State Teach Program with California State University, Fullerton.

Human Resources/Pupil Services

- 5.1. **Personnel, Regular** 49
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.
- 5.2. **Adoption of Resolution No. 1011-22, Declaring May 11, 2011 as the Day of the Teacher** 52
It is recommended that the Board of Education adopt resolution no. 1011-22 declaring May 11, 2011 as the Day of the Teacher.
- 5.3. **Adoption of Resolution No. 1011-23, Declaring May 15-21, 2011 as Classified School Employees Week** 54
It is recommended that the Board of Education adopt resolution no. 1011-23 declaring May 15-21 as Classified School Employees Week.
- 5.4. **Approval to Submit Early Mental Health Initiative Grant for PRIDE Academy** 56
It is recommended that the Board of Education approve the submission of the Early Mental Health Initiative Grant for PRIDE Academy.

E. DISCUSSION AND/OR ACTION ITEMS

Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Business Services

- 1.1. **Approval of Monthly Financial Report** 58
It is recommended that the Board of Education approve the Monthly Financial Report for March 2011.
- 1.2. **Memorandum of Understanding with City of Santee for Improvements to Rio Seco School Sports Fields and Adjacent Areas** 61
It is recommended that the Board of Education provide direction to Administration regarding a Memorandum of Understanding with the City of Santee for improvements to the Rio Seco School sports fields and adjacent areas.

F.	BOARD POLICIES AND BYLAWS	<u>Page #</u>
1.1.	<u>Second Reading: Board Bylaw 9000 Role of the Board</u> Board Bylaw 9000 is submitted to the Board in a second reading for a revision in the title to <i>Responsibility of the Board</i> . It is recommended that the Board of Education approve the title revision to BB 9000.	63
2.2.	<u>Second Reading: Board Policy Annual Review</u> Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the listed Board Policies. It is recommended that the Board of Education approve the annual review of the listed Board Policies with no revisions. BP 1312.1 Complaints Concerning District Employees BP 4116 Probationary/Permanent Status BP 4315.1 Competence in Evaluation of Teachers BP 5116.1 Intradistrict Open Enrollment BP 6145 Extracurricular and Cocurricular Activities	69
G.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	80
H.	CLOSED SESSION	81
1.	Conference with Labor Negotiator (Govt. Code § 54956.8) <i>Agency Negotiator: Karl Christensen, Assistant Superintendent</i> <i>Employee Organizations: Santee Teachers Association</i> <i>Santee Administrators Association</i>	
2.	Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)	
3.	Conference with Legal Counsel-Potential Litigation Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (One potential case)	
4.	Public Employee Performance Evaluation (Govt. Code § 54957) <i>Superintendent</i>	
I.	RECONVENE TO PUBLIC SESSION	81
J.	ADJOURNMENT	81

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

*The next regular meeting of the Board of Education is scheduled for
May 17, 2011, at 7:00 p.m.
in the Douglas E. Giles Educational Resource Center.*

Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

Ryan
 Bartholomew
 El-Hajj
 Fox
 Burns

OPENING PROCEDURES ITEM A.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the May 3, 2011 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Dr. Patrick Shaw
May 3, 2011

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events
- 1.5. Recognition Presentation

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT
2010-11
CUMULATIVE THROUGH APRIL 22, 2011

Residential Rate: \$3.66 per square foot over 500 - effective 4/6/11

Commercial Rate: \$.29 per square foot - effective 6/16/08

Self Storage Rate: \$.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X		10641 Prospect Avenue (DCXcavation, Inc.)	07/12/10	983	\$285.07	PA
	X	1058-1287 Calle R. Tuttle (McMillin)	07/22/10	15,341	\$53,079.86	PD
	X	8498 Mesa Heights Road (Miller)	07/09/10	1,026	\$3,549.96	CFH
	X	Morning View- Phase I (McMillin) Add'l Sq. Footage	09/02/10	210	\$726.60	PD
X		10351 Lunar Lane (Don Witte)	10/21/10	6,720	\$1,948.80	PA
	X	Morning View- 1220 Calle R. Tuttle (McMillin)	11/10/10	3,200	\$11,072.00	PD
	X	Morning View- Phase II (McMillin)	11/10/10	12,924	\$44,717.04	PD
	X	Morning View- Phase III (McMillin)	11/15/10	15,614	\$54,024.44	PD
	X	9438 Kashube Way	11/19/10	3,367	\$11,649.82	CO
	X	8226 Ramhaven Lane	02/10/11	655	\$2,266.30	CFH
	X	9733 Halberns Blvd.	03/04/11	756	\$2,615.76	SC
	X	Morning View- Phase 4 (Mc Millin)	03/29/11	14,395	\$48,941.70	PD
TOTAL PAGE 1					\$234,877.35	

*Additional square footage (total is over 500 square feet)

**Fee Exempt - Senior / Elder Care Facility

***Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - May 3, 2011

Group	Location	Date	Days	Time	Attendance	Fees Applied
Cajon Park C. Y. T. at School	Multi-Purpose Room	6/3/11	Friday	4:30 pm - 5:30 pm	250	
Carlton Hills Cub Scouts	Multi-Purpose Room	5/19/11	Thursday	6:00 pm - 8:00 pm	60	
Carlton Oaks PTA Teachers & Parents (D.C. Meeting) Cub Scouts California Reading Assoc.	Outdoor Auditorium Library Multi-Purpose Room Library	3/25/11 4/5/11 4/28/11 5/7/11	Friday Tuesday Thursday Saturday	5:00 pm - 9:00 pm 6:30 pm - 7:30 pm 6:30 pm - 8:15 pm 9:00 am - 2:00 pm	100 50 60 20	\$35.00
Chet F. Harritt PTA Jog-A-Thon Girl Scouts (Farmer's Market)	Lower Field Playground	4/8/11 6/18/11 - 12/17/11	Friday Saturday	7:30 am - 12:00 pm 11:00 am - 1:00 pm	600 20 - 50	
Pepper Drive The Church of Jesus Christ of Latter-Day Saints (Mormon Helping Hands Volunteer Event)	Campus	4/30/11	Saturday	7:30 am - 2:00 pm	300	
Prospect Avenue (PRIDE Academy) Church of God	Parking Lot	4/17/11	Sunday	2:00 pm - 9:00 pm	25	
Rio Seco PTSA PTSA	Multi-Purpose Room Multi-Purpose Room	4/4/11 5/11/11	Monday Wednesday	5:30 pm - 8:30 pm 5:30 pm - 8:30 pm	20	\$35.00
(former) Santee School Site The Church of Jesus Christ of Latter-Day Saints (Mormon Helping Hands Volunteer Event)	Little League Fields	4/30/11	Saturday	7:30 am - 2:00 pm	300	
Sycamore Canyon Academic Chess	Multi-Purpose Room	3/28/11 - 5/30/11	Monday	2:30 pm - 3:30 pm	37	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 3/25/2011
 Month 7 Week 4

SCHOOL	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	03/25/11			03/26/10			03/25/11			03/26/10			03/25/11			03/18/11			Total Diff
										Total Reg	% Diff	# Diff	Total Reg	% Diff	# Diff	Total Reg	% Diff	# Diff	Total Reg	% Diff	# Diff	Total All	% Diff	# Diff	Total All	% Diff	# Diff	
Cañon Park	102	106	108	109	113	108	111	102	130	989	967	22	2.3%	30	67	37	30	81.1%	1054	1056	2	0.2%	2	1054	1056	2	0.2%	
Carlton Hills	49	46	35	39	43	39	60	90	96	497	497	0	0.0%	-23	19	42	-23	-54.8%	515	516	1	0.2%	-4	515	516	1	0.2%	
Carlton Oaks	85	80	80	66	94	99	100	120	94	818	807	11	1.4%	11	57	46	11	23.9%	879	875	4	0.5%	-4	879	875	4	0.5%	
Chet F. Harritt	81	54	89	51	56	54	61	66	71	583	584	-1	-0.2%	9	9	10	-1	-10.0%	591	592	1	0.2%	1	591	592	1	0.2%	
Hill Creek	91	89	89	89	77	89	85	80	69	758	750	8	1.1%	3	25	22	3	13.6%	783	783	0	0.0%	0	783	783	0	0.0%	
Pepper Drive	84	77	72	63	67	75	86	88	81	693	708	-15	-2.1%	9	9	10	-1	-10.0%	704	702	2	0.3%	-2	704	702	2	0.3%	
Prospect	54	64	52	63	46	57	63	61	43	503	483	20	4.1%	-13	0	13	-13	-100.0%	505	503	2	0.4%	-2	505	503	2	0.4%	
Rio Seco	90	113	106	101	113	95	117	97	92	924	881	43	4.9%	17	40	23	17	73.9%	960	964	4	0.4%	4	960	964	4	0.4%	
Sycamore Canyon	61	50	52	50	32	46	41	0	0	332	329	3	0.9%	-29	0	29	-29	-100.0%	332	332	0	0.0%	0	332	332	0	0.0%	
SUBTOTAL	697	679	683	631	641	662	724	704	676	6097	6006	91	1.5%	-6	226	232	-6	-2.6%	6323	6323	0	0.0%	0	6323	6323	0	0.0%	
Alternative School	3	3	4	3	3	4	7	8	5	40	38	2	5.3%	-	-	-	-	-	40	40	0	0.0%	1	40	40	0	0.0%	
Success Academy										9	10	-1	-10.0%	-	2	5	-3	-60.0%	9	9	0	0.0%	0	9	9	0	0.0%	
NPS										0	0	0	0.0%	-	-	-	-	-	2	2	0	0.0%	0	2	2	0	0.0%	
EAK 5YO	121									121	140	-19	-15.7%	-	-	-	-	-	121	121	0	0.0%	2	121	121	0	0.0%	
SUBTOTAL	124	3	4	3	3	4	7	13	9	170	188	-18	-9.6%	-	-	-	-	-	172	172	0	0.0%	3	172	172	0	0.0%	
TOTAL	821	682	687	634	644	666	731	717	685	6267	6194	73	1.2%	-	-	-	-	-	6492	6495	3	0.0%	3	6492	6495	3	0.0%	

Please note: Special Ed. PK listed below are not reflected in the total count above because they do not receive ADA until they reach 5 years of age.

PK	Count
Cañon Park	1057
Chet F. Harritt	593
Sycamore Canyon	372
Total PK	42

Total Enrollment Including PK	
	6537

EAK 4YO

Schedule of Upcoming Events

<i>Date</i>	<i>Event</i>
May 17	Board Meeting 7:00 p.m.
May 24	Salute to Excellence-Employees of the Year Carlton Oaks Country Club 5:30 p.m. Reception 6:00 p.m. Program
June 7	Board Meeting 7:00 p.m.
June 9	End-of-Year Employee Celebration Downtown Café 4:00-6:00 p.m.
June 21	Board Meeting 7:00 p.m.
June 22	Last Day of School
June 28	Foundation Golf Tournament 12:00 Shotgun Start 5:30 p.m. Banquet

Reports and Presentations Item B.2.

Recognition of Carlton Hills, Pepper Drive, and Rio Seco Schools as California Business for Education Excellence Honor Roll Schools for 2010

Prepared by Dr. Pat Shaw
May 3, 2011

BACKGROUND:

Last week, the Superintendent received notification that three schools, Carlton Hills School, Pepper Drive School, and Rio Seco School, were named as California Business for Education Excellence 2010 Honor Roll Schools.

These three schools from Santee School District are among the 1221 public schools in California to receive the title of "2010 Honor Roll School." This distinguished honor was awarded to Carlton Hills, Pepper Drive, and Rio Seco Schools for demonstrating consistent high student academic achievement and significant progress toward closing achievement gaps among all their students, standing well above the rest in getting students to grade level proficiency.

The California Business for Education Excellence Foundation uses individual school and student subgroup performance data based on the California Standards Tests to evaluate school academic performance. Honor Roll schools are recognized because they are on track to meet the goal of 100% grade-level proficiency by the 2013/2014 school year as required by federal law.

The Santee School District Board of Education wishes to recognize the administration, teachers, and classified staff from Carlton Hills School, Pepper Drive School, and Rio Seco School this evening for receiving this award and for their outstanding success in raising student academic achievement.

Each school will receive a banner which can proudly hang at their site, acknowledging their hard work and dedicated focus on student achievement success.

Agenda Item B.2.

BACKGROUND:

This year, the District implemented Saturday School to recoup lost ADA for student absences. The program was operated on one Saturday at each school during February and March. Administration will provide an overview of the instructional activities undertaken at each school and the results of revenue obtained and expenditures incurred to provide the program.

RECOMMENDATION:

This is an information only item. Action, if any, is at the discretion of the Board.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

Saturday School generated \$20,651 in net income for the District.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item B.3.
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BACKGROUND:

To obtain enough Capital Improvement Program funds for completing the 10-classroom addition at Hill Creek School, the District sold Series E General Obligation Bonds on April 14, 2011 and received \$3,534,306.75 in usable proceeds. Administration will provide a summary of the transaction.

RECOMMENDATION:

This is an information only item.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

Series E General Obligation Bonds sold on April 14, 2011 resulted in \$3,534,306.75 in usable proceeds for the Capital Improvement Program.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item B.4.
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PUBLIC COMMUNICATION Item C

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

CONSENT ITEMS Item D.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item D

Consent Item D.1.1. Approval of Minutes
Prepared by Dr. Patrick Shaw
May 3, 2011

BACKGROUND:

Presented for Board approval –

- April 5, 2011, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:

Second:

Vote:

Item D.1.1.

SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION

MINUTES
April 5, 2011

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

Prior to the regular meeting of the Board of Education, Board members met with the principals to discuss fostering safe social environments at schools and district and school site programs.

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:00 p.m. and invited the audience to join in to read the District Mission Statement.

Members present:

Barbara Ryan, President
Dan Bartholomew, Vice President
Dianne ElHajj, Clerk
Ken Fox, Member
Dustin Burns, Member

Administration present:

Dr. Patrick Shaw, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services
Kristin Baranski, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary

2. President Ryan invited Taylor Briggs, a 7th grade student from Hill Creek School, to lead the members, staff and audience in the Pledge of Allegiance.

3. Approval of Agenda

President Ryan asked the Board for a motion to approve the agenda, changing Item F.2.2. to be the first Discussion and Action Item discussed. It was moved and seconded to approve the agenda with the change of order.

Motion: Burns **Second:** Fox **Vote:** 5-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

2. Report from the Budget Advisory Committee

Dawn McNelis, parent and member of the BAC, and Kristie Joiner, vice principal, provided a report from the Budget Advisory Committee. The Committee is comprised of employees, parents, community members and Board representatives. Mrs. McNelis reported the BAC completed their work for this year. The charge of the committee is to participate in committee meetings for training and education, review 2010-11 District budget, review 2010-11 budget options, recommendations, and priorities, and present recommendations to the Board of Education for use in preparing the District budget. The committee wished to acknowledge Faith Mitchell for her help with the BAC.

Mrs. McNelis said the committee members feel there is better communication to parents about attendance, including independent study contracts. High consideration was given to consider lease space for a cell tower, mixed feelings about using the general fund to support AVID, and low priority to implement a hot line to report waste,

President Ryan thanked Mrs. McNelis for her part in the presentation and said the information is very helpful to the Board.

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS

1. Proposed Increase in Developer Fees

President Ryan opened the public hearing on the proposed increase in Developer Fees. There were no public comments and the public hearing was closed.

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Ryan invited comments from the public on any item listed under Consent.

Superintendent

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Acceptance of Donations**
- 2.3. **Approval of Consultants and General Service Providers**
- 2.4. **Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement**
- 2.5. **Approval/Ratification of Agreement with Riverview Community Church for Use of Facilities at Cajon Park School**
- 2.6. **Approval/Acceptance of SFNA Report and Adoption of Resolution #1011-17 of Alternative Fees (Developer Fees)**
- 3.1. **Approval of Hard Drive Replacement of Existing Mitel Phone Switch at the District Office and School Sites**
- 3.2. **Approval of Site DSA inspector IOR for Chet F. Harritt School Modernization**
- 4.1. **Personnel, Regular**
- 4.2. **Approval of Pilot Expansion of the YALE Preschool Program at PRIDE Academy**
- 4.3. **Approval to License Classrooms at Carlton Hills School and Expand the YALE Preschool Program to Carlton Hills in 2011**

It was moved and seconded to approve Consent Items.

Motion: Burns **Second:** El-Hajj **Vote:** 5-0

F. DISCUSSION AND/OR ACTION ITEMS

President Ryan invited comments from the public on any item listed under Discussion and/or Action.

1.1. Approval of Monthly Financial Report

Karl Christensen presented the monthly financial report for February. The general fund balance ended a little less than \$6.3 million which is slightly lower than projected. The District will be able to meet our general fund cash obligations with a temporary transfer from fund 17 in June of \$763,000. The change in fund balance is roughly the same as last month. It was moved to approve the Monthly Financial Report. This month we added the difference to show the \$349 ADA reduction now that there will be no special election in June.

Motion: El-Hajj **Second:** Fox **Vote:** 5-0

1.2. Adoption of Resolution #1011-18 to Issue Tax Revenue Anticipation Notes for the 2011-12 Fiscal Year

Karl Christensen reported that in preparation for a cash shortage during the next school year, mostly due to State revenue deferrals, administration recommends the adoption of a resolution to issue a Tax Revenue Anticipation Note for the 2011-12 fiscal year.

Without extension of the taxes the Governor has indicated that education could take a greater loss from Prop 98 recalculations. Although the District could absorb a larger cut with budget reserves, cash is what would be affected. The inter year needs will be met with a County Treasury Loan for the \$3 million deficit for the 2012 fiscal year, and to be paid back in June.

The TRANS addresses the \$4 million intra year cash need. We will not know how much we will have remaining in CIP dollars that could be used for this purpose; therefore there is a need for a reliable cash source to fill the gap. An intra year TRAN would ensure we have enough cash to meet our needs. The resolution allows for a maximum of \$10 million although we are only anticipating a need of approximately \$3 million. Member Burns asked if we don't need all the dollars are there penalties or costs to the District? Mr. Christensen said the cash flow projections will determine how much we can qualify for which will ensure we don't get more than we need. There is no penalty unless we are above the reserve amounts which would make it more difficult the next year if we needed to get a TRAN.

It was moved to adopt Resolution #1011-18 authorizing the issuance of tax and revenue anticipation notes (TRANS) for the 2011-12 fiscal year in an amount not to exceed \$10 million.

Motion: *EL-Hajj* **Second:** *Burns* **Vote:** *5-0*

1.3. Adoption of Resolution #1011-20, to Withdraw Membership in the Southern California Regional Liability Excess Fund (ReLiEF) Joint Powers Authority (JPA) and Rejoin the San Diego County Property and Liability Joint Powers Authority

Karl Christensen reported the District left the County JPA a couple of years ago in order to save on premiums and some needs were not being met. An analysis indicates the District can realize a savings by rejoining the County JPA. Mr. Christensen has spoken with the Administrators and has received assurance that they will meet our needs. It was moved to adopt Resolution #1011-20 to withdraw from So Cal ReLiEF as of June 30, 2011 and rejoin San Diego County JPA as of July 1, 2011 for property and liability coverage.

Motion: *Bartholomew* **Second:** *EL-Hajj* **Vote:** *5-0*

2.1. Adoption of Resolution #1011-19, Resolution to Issue Series E General Obligation Bonds

Mr. Christensen reported in order to have enough funds to complete the 10-classroom building at Hill Creek School, the District needs to issue another portion of the General Obligation Bonds. Only 20% of the remaining authorization is available to be issued at this time. With the current growth rate, the tax rate will not drop below the \$30 threshold until 2034. Bonds will be issued as capital appreciation bonds. The hope is to obtain approximately \$4 million in usable assets. Amended pages were presented with date changes in order to have the Board of Supervisors adopt their resolution as the paying agent.

It was moved to adopt Resolution #1011-19, "Resolution of the Board of Education of the Santee School District Authorizing the Issuance of the Santee School District General Obligation Bonds, Election of 2006, Series E, in an Aggregate Principal Amount not to Exceed Five Million Dollars (\$5,000,000)" as submitted.

Motion: *Burns* **Second:** *El-Hajj* **Vote:** *5-0*

2.2. Discussion of Long-Term Plan for Woodshop at Hill Creek School

Karl Christensen reported that upon modernization at Hill Creek there will be a reduction in the number of classrooms. Currently, woodshop is an elective for 7th grade students at Hill Creek School and offered for three periods per day

In order to create a woodshop classroom in the 10-classroom building being constructed, there would be an estimated additional cost of \$250,000. There is also a boiler room that will no longer be used for mechanical equipment that could be converted into woodshop. The cost to convert the unused boiler room and create an area for storage would be approximately \$10,000. This room would hold most, but not all, of the woodshop equipment.

Mr. Christensen said this item was to begin the discussion for the Board to consider the added design and cost to put the woodshop into the new classrooms building or using the interim plan to convert the boiler room to provide a scaled down version of the woodshop. A final decision would not need to be made until the first Board meeting in June.

Members of the audience submitted requests to speak:

- Patty Clem, a Hill Creek Parent, works with the Arts Attack program jointly with the woodshop. She is very concerned with how the woodshop program will proceed. It is very important to the parents to have a woodshop program and it is a great asset to the community and makes Hill Creek stand apart from other schools.

4.2 Leave of Absence Parameters

It was requested by Member Bartholomew this item be brought to the Board for a discussion. Member Bartholomew said most school districts allow 1-2 years of leave for family leave and do not allow leave for someone who has taken another position with a different employer. He noticed that there is one district that allows a leave of absence if the employee is employed by another employer outside of the county, state or country. He asked what restriction the District has at this time. Mrs. Malin, Assistant Superintendent of Human Resources/Pupil Services said we have no restrictions at this time; decisions are made annually by the Board.

Member Burns believes if someone is taking a job somewhere else, it is not right to provide them with a leave of absence. Member Bartholomew asked how providing an employee leave for 4 to 5 years impacts a teacher when they wish to return from leave. He believes it makes sense to have some threshold and not just an open policy. Member Bartholomew suggested three years leave may be a good rule for Santee, with no leave of absence for employees who are employed somewhere else.

President Ryan requested administration return to the Board with a proposed policy to take effect for the 2012-13 school year. Board members also requested information from an analysis of how long we have had temporary teachers to determine if we are losing good temporary teachers from current leave practices. President Ryan believes it is helpful to have temporary teachers during tough financial times to prevent the need to lay off permanent or probationary employees, and that is why she has supported leaves. Minnie Malin said the class size increase has prevented us from hiring many temporary teachers.

No action was taken and this item will return to the Board for further consideration in the form of a proposed Board Policy.

4.3 Employee Recognition for Day of the Teacher and Classified School Employees Week

Minnie Malin shared the Board and Executive Council traditionally honor teacher and classified employees each year. Administration recommends a similar acknowledgement again this year, providing cookies and a thank you. Last year Child Nutrition Services donated the cookies and has agreed to do the same this year. Board members directed administration to move forward with this recognition.

G. BOARD POLICIES AND BYLAWS

1. First Reading: Board Bylaw 9000 Role of the Board

A revised title for Board Bylaw 9000 was presented to the Board in a first reading. The recommended revision in the title to *Responsibility of the Board* was the outcome of a review of the Board Bylaws in a Board workshop. No action was requested and the revision will return to the Board for a second reading and request for approval.

2. First Reading: Board Policy Annual Review:

BP 1312.1 Complaints Concerning District Employees

BP 4116 Probationary/Permanent Status

BP 4315.1 Competence in Evaluation of Teachers

BP 5116.1 Intradistrict Open Enrollment

BP 6145 Extracurricular and Cocurricular Activities

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the listed Board Policies. The policies were submitted revisions for a first reading and will return to the Board for a second reading and request for approval.

President Ryan suggested Board members submit any recommended changes to administration before the next Board meeting.

H. BOARD COMMUNICATION

Board members reviewed upcoming meetings, events, and correspondence.

Rio Seco: Honorable Mention for the Classroom of the Future Foundation Innovate Award Ceremony on May 19th.

Dr. Shaw presented the final back page ad for the Special Edition ECHO.

Salute to Excellence will be held on May 24th. Member Burns will work with Carlton Oaks Country Club for the venue at little or no cost.

The Board was invited to the ExploraVision awards ceremony at Chet F. Harritt on April 8th.

Honoring Our Own will be on April 28, 2011. Professional Leadership Team will be invited to attend to celebrate Barbara Ryan as School Board Member of the Year and Karl Christensen as Administrator of the Year.

The scheduled meeting of the City/Board Joint Committee was cancelled and will be rescheduled.

Member Burns believes the District should take the lead, working jointly with the City, to present parent education nights for social networking/cyber bullying. Member El-Hajj suggested a discussion with high schools.

Member Bartholomew mentioned a developer is close to issuing an EIR for the Castle Rock development and asked administration to be sure the District takes the opportunity to respond to the EIR.

Member El-Hajj shared the meeting with the Pepper Drive staff went well. Teachers appreciated the Board and administration coming and providing an explanation about the timeline for modernization and construction at Pepper Drive School.

President Ryan attended the EL reclassification ceremony and was surprised at the number of different ethnicities. The students' goals were really amazing, many are Stanford and Harvard bound and looking to become professionals such as doctors.

President Ryan discussed Room 21, a new web-based interactive program for junior high students at Rio Seco School. Dr. Shaw said the teacher who began the program may have not stressed the focus on learning of this program. He will sit in on training being held tomorrow. President Ryan asked Dr. Shaw to investigate if the interaction allows 4th graders have access to comments by 8th graders. Dr. Shaw said Mrs. McColl is checking with the program designer to see if the interaction can be isolated by grade level. President Ryan suggested that if there are concerns with the program, those need to be addressed, and there may need to be protocols in place and a more gradual implementation. Dr. Shaw said that it is good to review our current Technology Use Board Policy whenever any new technology is implemented. Board members agreed that staff should not use the term *Facebook* when describing Room 21, as that gives students the idea that it is a social program instead of an educational program.

I. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (*Govt. Code § 54956.8*)
Purpose: Negotiations
Agency Negotiator: Karl Christensen, Assistant Supt, Business Services
Employee Organizations: Santee Teachers Association
California School Employees Association
2. **Public Employee Performance Evaluation** (*Govt. Code § 54957*)
Superintendent

The Board entered closed session at 8:29 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:15 p.m. No action was reported.

K. ADJOURNMENT

The April 5, 2011 regular meeting adjourned at 10:15 p.m.

Dianne El-Hajj, Clerk

Dr. Patrick Shaw, Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
May 3, 2011

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted to the Board of Education for approval prior to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

FISCAL IMPACT:

The estimated travel expenses are \$375, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.1.
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Board Travel Report - May 3, 2011									
Travel Dates	Attendees	Site or Dept	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Overnight, Out-of-State, Air Travel	
Mon-Thurs, 05/09/11 - 05/12/11	Bernard Yeo Matt Marsman	TCS TCS	Interop - Business Technology Event	Las Vegas	\$0	*\$0	Technology	This event provides information on current developments in the technology industry. *District vehicle used for transportation, no other costs to district.	
Friday, 05/20/11	Dr. Patrick Shaw Kari Christensen Faith Mitchell	Superintendent Business Business	May Revision Workshop	San Diego	\$0	\$125	Superintendent's Office	The May Revision workshop will review the funding outlook for education following the Governor's May Revise of the State budget proposal for 2011-12.	
					\$0	\$125	Business Services		
					\$0	\$125	Business Services		

Consent Item D.2.2 Acceptance of Donations
 Prepared by Karl Christensen
 May 3, 2011

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds for the Junior Achievement Biz Town Field Trip	\$250.00	Sempra Energy Foundation	Pepper Drive School
Funds to Support the Literacy Center	\$3,500.00	San Diego Scottish Rite Community Foundation	Rio Seco School
Gift Certificate for Stanley Steemer (carpet cleaning of MPR)	\$250.00	Joe Spencer/Stanley Steemer	Rio Seco School
Funds to Sponsor the End of the Year Celebration (employee event)	\$500.00	Mission Federal Credit Union	Districtwide
TOTAL DONATIONS RECEIVED	\$4,500.00		

RECOMMENDATION:

Administration recommends acceptance of the donations listed above for the District and authorization to send letters of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The donation above is valued at \$4,500.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.2.
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BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.3.
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Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Thomas Willis	Consultant	Assembly: No Hands, No Arms, No Problem!	07/18/11	\$650.00	OST Programs	Independent Contractor
Sky Hunters	General Service Provider	Birds of Prey Program	08/01/11	\$250.00	OST Programs	Independent Contractor
Anthony J. Hernandez	Consultant	Assembly: Magic	08/08/11	\$600.00	OST Programs	Independent Contractor
The Wildlife Company	General Service Provider	Animal Education	07/01/11	\$675.00	OST Programs	Independent Contractor
Kyle Tiernan	General Service Provider	Visual Arts Standards Based Draw-Along	08/29/11 - 09/02/11	\$250/site x 9 sites=\$2,250	OST Programs	Independent Contractor
Antonio Melendez	General Service Provider	Recycled, Hands-on, Interactive Hat-making Program	08/15/11	\$350.00	OST Programs	Independent Contractor

BACKGROUND:

Resolution #1011-24 provides for the temporary transfer of funds by the County Treasurer to the District's account as a tax anticipation loan if and when such a transfer is needed to meet district financial obligations.

The District receives a considerable amount of State apportionment which is scheduled for distribution at the end of each month. There have been times the apportionment has not been received by the last day. If this happens during a period when cash on hand is insufficient to meet a payroll, it could present a problem. Approval of this resolution will provide the flexibility to avoid cash flow problems. This is an annual concern and occurrence.

RECOMMENDATION:

Administration recommends adoption of Resolution #1011-24 requesting temporary transfer of funds for the 2011-12 school year.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

If directed by the Board of Supervisors, funds will be transferred to the District by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by her to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the District not to exceed the maximum amount specified in the following resolution.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

						Agenda Item D.2.4.
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RESOLUTION #1011-24

RESOLUTION OF GOVERNING BOARD OF
SANTEE SCHOOL DISTRICT REQUESTING
TEMPORARY TRANSFER OF FUNDS

On motion of member _____, seconded by member _____
the following resolution is adopted:

WHEREAS, the California Constitution, Article XVI, Section 6 and Education Code section 42620 or 85220 provide that the Treasurer of the County shall have the power and it shall be his duty to make such temporary transfer from the funds in his custody as may be necessary to provide funds, meeting the obligations incurred for maintenance purposes by any district whose funds are in his custody and are paid out solely through his office; such temporary transfer of funds shall be made only upon resolution adopted by the governing board of the County to make such temporary transfer; such temporary transfer of funds shall not exceed 85% of taxes accruing to the district, shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year, and shall be replaced from the taxes accruing to such district before any other obligation of the district is met from such taxes; and

WHEREAS, on June 21, 2011, the Board of Education will adopt a final budget.

For this District for the fiscal year 2011-12 pursuant to the provisions of the Education Code sections 42127 or 70901, and taxes accruing to the district for said fiscal year are estimated to be \$9,381,203; and

WHEREAS, taxes accrued to the District during the 2010-11 fiscal year were \$9,365,878; and

WHEREAS, it is necessary to provide funds for meeting obligations incurred for maintenance purposes by this District; AND NOW THEREFORE

IT IS RESOLVED AND ORDERED pursuant to the provisions of the California Constitution, Article XVI, Section 6, and Education Code section 42620 or 85220 as follows:

1. The Board of Supervisors of the County of San Diego is requested to direct the Treasurer of the County of San Diego to make a temporary transfer from the funds in his custody to this District during the 2011-12 fiscal year to meet obligations incurred for maintenance purposes in the amount of:
 - a) \$1,594,804 for the period from July 1 until August 31 not to exceed 17% of the authorized limit.

b) \$7,974,022 after August 31 but not to exceed a total of 85% of taxes accruing to the District. This amount represents the total available temporary transfer approved by the governing board for the 2011-12 fiscal year inclusive of the 17% shown in (a) above.

2. If directed by the Board of Supervisors, funds will be transferred to this District by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by him/her to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the district not to exceed the maximum amount herein specified, provided the Treasurer determines that funds in his custody are available for such transfers.

3. The Clerk/Secretary of this Board is directed to file a copy of this resolution with the Board of Supervisors, the County Superintendent of Schools, the County Auditor and Controller, and the County Treasurer-Tax Collector.

PASSED AND ADOPTED by the Board of Education of the Santee School District, County of San Diego, State of California, this 3rd day of May, 2011 by the following votes:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Dianne El-Hajj, Clerk of the Board of Education of the Santee School District, County of San Diego, State of California, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

Clerk of the Board of Education

Date

RESOLUTION #1011-25
RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL
AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION

_____ Santee _____ School District, San Diego County ON MOTION
OF member _____, seconded by member _____
effective July 1, 2011 through June 30, 2012.

IT IS RESOLVED AND ORDERED that:

1. The authorized agent (**one person only**) to receive mail from the Accounting/Payroll Sections is Faith Mitchell.
2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are:
Karl Christensen, Faith Mitchell, Karen Lippert,
Joy Burchard, Lorie Schmitz, Tory Long,
Nancy Stasch

- | | | | | | |
|----|-----------|--------------------------|-------------------------------------|--------------------------|--|
| | mail | hold | consortium | | |
| 3. | Check one | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Monthly payroll warrants each and every month.-HOLD for pickup |
| | Check one | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Daily/Hourly payroll warrants each and every month.-HOLD for P/U |

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 5, 2011 by the following vote:
(date)

AYES: _____ MEMBERS
NOES: _____ MEMBERS
ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Dianne El-Hajj, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)

RESOLUTION #1011-26
PAYMENT ORDER RESOLUTION

SANTEE School District, San Diego County ON MOTION
OF member _____, seconded by member _____
effective July 1, 2011 through June 30, 2012.

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code (**all districts**), the following person(s) be and is hereby designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

Dr. Patrick Shaw or Karl Christensen, or Minnie Malin

IT IS FURTHER RESOLVED AND ORDERED that, in accordance with the payroll procedure provided in Education Code Section 45310 (**merit system districts only**), no warrant shall be drawn by or on behalf of the governing board of this district for the payment of any salary or wage to any employee in the classified service unless the assignment bears the certification of the following person:

N/A, Personnel Director

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on 5/3/11 by the following vote:
(date)

AYES: _____ MEMBERS
NOES: _____ MEMBERS
ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Dianne El-Hajj, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp) Gov Code Sec. 5501

RESOLUTION #1011-27
**RESOLUTION AUTHORIZING THE COUNTY OFFICE OF EDUCATION CREDENTIALS
DEPARTMENT TO RELEASE CREDENTIAL HELD WARRANTS TO EMPLOYEES**

Santee School District, San Diego County ON MOTION
OF member _____, seconded by member _____
effective July 1, 2011 through June 30, 2012.

IT IS RESOLVED AND ORDERED that, The County Office of Education Credentials Department is authorized to release credentials held warrants to employees who have provided the required credential paper work.

PASSED AND ADOPTED by said Governing Board on May 3, 2011 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Dianne El-Hajj, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

RESOLUTION #1011-28
**RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS
(COMMERCIAL WARRANTS)**

Santee School District, San Diego County ON MOTION

OF member _____, seconded by member _____

effective June 1, 2011 through June 30, 2012.

IT IS RESOLVED AND ORDERED that, pursuant to the provisions of Education Code Section 42632 or 85232, Dr. Patrick Shaw, Karl Christensen, Malin Mapple be and is hereby authorized to sign any and all orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 3, 2011 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Dianne El-Hajj, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)

**SANTEE SCHOOL DISTRICT
RESOLUTION #1011-29 AUTHORIZING THE REPLACEMENT OF WARRANTS**

On a motion of Member _____, seconded by Member _____, the resolution is adopted:

WHEREAS, during the course of business, Santee School District issues payroll and commercial warrants for the payments of goods and services received by the District; and

WHEREAS, payroll and commercial warrants are lost, stolen, mutilated, or expire upon occasion; and

WHEREAS, a petition for issuance of a new warrant may be presented by the payee pursuant to Government Code section 29802.

NOW, THEREFORE BE IT RESOLVED by the Board of Education of the Santee School District of San Diego County, California, that the following persons shall be authorized to reissue new payroll and commercial warrants upon presentation of a properly completed petition for issuance of a new warrant if such new warrant does not exceed the amount of the original warrant.

	Manual Signature	Facsimile Signature
Superintendent	_____ Dr. Patrick Shaw	_____
Assistant Superintendent Business Services	_____ Karl Christensen	_____
Assistant Superintendent Human Resources	_____ Minnie Malin	_____
Director Education Services	_____ Kristin Baranski	_____
Business Services Coordinator	_____ Faith Mitchell	_____

PASSED AND ADOPTED by said Board of Education on May 3, 2011.

AYES: ____ **NOES:** ____ **ABSENT:** ____ **ABSTAIN:** ____

March 30, 2011

Christina Becker
 Santee School District
 9880 Hoffman Lane
 Santee, California, 92071

Re. Asbestos and Lead Sampling Proposal – Relo Building Sampling - Modernizations

Dear Ms. Becker,

I am pleased to offer you the following information regarding the asbestos inspection services, and lead paint bulk sampling (OSHA related) in conjunction with the planned building demolition and relocation of the relo buildings as listed below as part of the modernization projects at Hill Creek School and Rio Seco School. Western Environmental & Safety Technologies LLC (WEST) can offer to provide you with a professionally completed comprehensive asbestos survey and lead paint chip sampling.

Asbestos Sampling – School Site Breakdown

- Hill Creek School - relo Buildings 1, 2, 3, 4 / 5 classroom relo buildings (9 total)
- Rio Seco School - 4 relo Buildings (4 total)

Scope of Work / Inspection Services:

WEST will collect asbestos bulk samples of suspect building materials and lead paint sampling (XRF) for materials that will be impacted by the proposed demolitions and relocations of the buildings listed above. This will include the following:

1. WEST will utilize State of California Certified Staff to field collect all asbestos bulk samples and prepare written report field data.
2. WEST will utilize a NVLAP and California Accredited Laboratory to provide: “Asbestos Analysis of Bulk Materials via EPA 600/R-93/116 Method using Polarized Light Microscopy (PLM). (If needed, point count verification samples using the “Quantization 1000 Point Count” procedure will be an additional cost of \$145 per sample)
3. Lead based paint testing will be conducted using a portable x-ray fluorescence (XRF) spectrum analyzer as the primary testing method. Preparation of a lead building inspection report will include: Executive Summary, Building Description, Sampling and Analytical Methodology, Conclusions, and a Site Map.
4. WEST will prepare a comprehensive asbestos sampling report: inspector’s field notes, laboratory results, and locations of hazardous materials

WEST anticipates the following inspection / sampling costs on a per school basis.

➤ Hill Creek School (9 Buildings)	
Asbestos Sampling and Sampling Analysis	\$1650.00
Lead Paint Sampling and XRF Analysis	\$625.00
Certified Asbestos Consultant Inspection Report Preparation	\$150.00
Total Cost Estimate for Inspection Services and Reporting	\$2425.00
➤ Rio Seco School (4 buildings)	
Asbestos Sampling and Sampling Analysis	\$1150.00
Lead Paint Sampling and XRF Analysis	\$525.00
Certified Asbestos Consultant Inspection Report Preparation	\$75.00
Total Cost Estimate for Inspection Services and Reporting	\$1750.00

7966 Arjons Drive • Suite #110 • San Diego • California • 92126
 phone (858) 271-1842 fax (858) 271-1842
 Arizona • California



an environmental consulting firm

If I can answer any questions or supply you with any additional information in regard to this cost proposal, please do not hesitate to contact me at (619) 571-3987. If this cost proposal is accepted, please sign the areas indicated below and fax to (858) 271-1856.

Respectfully submitted,

David Christy

Certified Asbestos Consultant - CAC# 92-0703

DHS Certified Lead Supervisor - S-5463

☎ Tel: (858) 271-1842 (office)

☎ Tel: (619) 571-3987 (cell)

☎ FAX: (858) 271-1856

✉ Email: gowestdc@msn.com

(file AS-0600)

Acceptance and notice to proceed with the asbestos and lead sampling and reporting following this cost proposal:

Name / Title / Signature

Date

7966 Arjons Drive • Suite #110 • San Diego • California • 92126
phone (858) 271-1842 fax (858) 271-1842
Arizona • California

Consent Item D.4.1. Approval of Alternative School of Choice Waiver 2011-2013
Prepared by Kristin Baranski
May 3, 2011

BACKGROUND:

Santee School District operates an Alternative Home School program allowing parents in the Santee community the opportunity to provide a home school experience. For schooling accountability purposes, parents and children submit weekly independent study contracts. These independent study contracts produce an average daily attendance and funding to maintain the program.

Education Code 51745.6a states that the ratio of average daily attendance for independent study pupils 18 years of age or less to school district full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio of pupils to full-time certificated employees for all other educational programs operated by the school district. A school district may request an Alternative School of Choice Waiver to increase by 10% the ADA-to-teacher ratio in the Alternative School.

Santee School District has a current waiver on file with the California Department of Education through the end of this school year. The Alternative School continues to experience enrollment fluctuations from month-to-month and the enrollment waiver will help support staffing needs based on enrollment fluctuations. Since this is a renewal waiver, a public hearing is not necessary for Board approval. A copy of the waiver request is attached.

RECOMMENDATION:

Administration recommends that the Board of Education approve the submission of Alternative School of Choice Waiver through June 2013.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

There is no fiscal impact in submitting the waiver to the California Department of Education.

STUDENT ACHIEVEMENT:

Many students interact with their learning through first-hand experiences while in the Alternative School program since students are not in a traditional classroom setting.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

CALIFORNIA STATE DEPARTMENT OF EDUCATION
ALTERNATIVE SCHOOL OF CHOICE WAIVER REQUEST
 AEW-1 (Rev. 3/10)

Check one: First time waiver
 Renewal waiver

Return to: Educational Options Office
 California Department of Education
 1430 N Street, Suite 6408
 Sacramento, CA 95814-5901

Telephone: 916-322-5012
 Fax: 916-323-2039

County and District Code:

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Local Educational Agency: Santee School District	Contact recipient of approval/denial notice: Kristin Baranski
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Address: 9619 Cuyamaca Street	City: Santee	State: CA	ZIP: 92071	Phone: (619) 258-2351
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Period of request: <i>(month/day/year)</i> From: 09/6/2011 To: 6/30/2013	Local board approval date: <i>(Required)</i> May 3, 2011	Date of public hearing: <i>Not necessary for renewal waivers, unless controversial.</i>
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Part 1: LEGAL CRITERIA

(PLEASE PROVIDE THE INFORMATION REQUESTED IN THE SPACES DESIGNATED)

1. **Under the Waiver Authority of the Education Code Section 58509, the particular Education Code or the California Code of Regulations section(s), or portion(s) thereof to be waived:** Santee School District is requesting a 10% increase in student enrollment over the District K - 8 enrollment average. This request relates to Education Code 51745.6.

2. If this is a renewal of a previously approved waiver, list approval date, and attach a copy of the original document: January 5, 2010

3. **Position of the bargaining unit.** Does the district have any employee bargaining units? Yes No
Not necessary for Renewal Waivers unless controversial.

Date(s) the bargaining unit(s) was/were consulted: _____ / _____ / _____

Name of the bargaining unit person(s) consulted: _____ / _____ / _____

The position(s) of the bargaining unit(s) was/were: Neutral Support Oppose *Please summarize below.*

Comments (if appropriate):

4. **Public hearing requirement.** A public hearing is not simply a board meeting, but a properly noticed public hearing held during a board meeting at which time the public may testify on the waiver proposal. Distribution of local board agenda does not constitute notice of a public hearing. Acceptable ways to advertise include: (1) print a notice that includes the time, date, location, and subject of the hearing in a newspaper of general circulation; or (2) in small school districts, post a formal notice at each school and three public places in the district (modeled after Education Code Section 5362). *Not necessary for Renewal Waivers unless controversial.*

How was the required public hearing advertised?

Notice in a newspaper Notice posted at each school Other _____ *Please summarize below.*

5. **Advisory committies/school site councils.** Please identify the committee or council that reviewed this waiver:
Not necessary for Renewal Waivers unless controversial.

Date the committee/council reviewed the waiver request: _____

Check here, if there were objection(s) *Please summarize the objection(s) below.*

PART II. PURPOSE AND DESIRED OUTCOMES

1. Summary of the *Education Code* or *California Code of Regulations* section(s) or portion(s) to be waived.

Please summarize the meaning, in plain language, of the *Education Code* or *California Code of Regulations* Section(s) or portion(s) to be waived. If a portion of a section is requested to be waived, include that portion verbatim.

Students attending the Alternative (Home) School program complete weekly independent study contracts. The number of students in the Alternative Home School would need to have the same ADA-to-teacher ratio as the District ADA-to-teacher ratio, the other educational programs operated in the school district.

Education Code 51745.6(a) states: The ratio of average daily attendance for independent study pupils 18 years of age or less to school district full-time equivalent certificated employees responsible for independent study, calculated as specified by the State Department of Education, shall not exceed the equivalent ratio of pupils to full-time certificated employees for all other educational programs operated by the school district. The computation of those ratios shall be performed annually by the reporting agency at the time of, and in connection with, the second principal apportionment report to the Superintendent of Public Instruction.

2. Desired outcome/rationale.

State what you hope to accomplish with the waiver. Describe briefly the circumstances that brought about the request and why the waiver is necessary to achieve improved student performance and/or streamline or facilitate local agency operations.

Santee School District has been operating an Alternative School for many years and has an existing waiver to allow for the fluctuation of student ADA. As in years past, the school expects to experience a monthly fluctuation of students enrolling and un-enrolling. Because of this fluctuation, the District is requesting the waiver to provide an increase of 10% above the District base ADA-to-teacher ratio of 28.74. The ADA-to-teacher ratio for the purposes of Independent Study Contracts would then be 31.61 to 1. This waiver would help the district with any future staffing needs, particularly as the enrollment grows.


3. For a waiver renewal, district also must certify:

- | | | |
|-------------------------------------|--------------------------|---|
| True | False | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | The facts which precipitated the original waiver request have not changed. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | The remedy for the problem has not changed. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Members of the local governing board and district staff are not aware of the existence of any controversy over the implementation of this waiver or the request to extend it. |

Renewals of Alternative School of Choice waivers must be submitted **two months prior** to the date the active waiver expires. The local governing board must approve the renewal request. Because the district certifications above assure the State Superintendent that there is no evidence of controversy associated with the waiver's renewal, it is not necessary to repeat the public hearing. Submit the renewal request at **least two months before the waiver expires** to ensure enough time for action by the State Superintendent before the present waiver expires. Retroactive waivers must go through the *first time waiver process*.

District or County Certification

I hereby certify that the information provided on this application is correct and complete.

	Director, Educational Services	5/3/2011
Signature of Superintendent or Designee	Title	Date

FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

Responsible Office: _____ Guidelines: Met Not Met Don't Exist

CALIFORNIA DEPARTMENT OF EDUCATION RECOMMENDATION: Approve Deny

Staff (Type or print)	Staff (Signature)	Date:
Unit Manager (Type or print)	Unit Manager (Signature)	Date:
Division Director (Type or print)	Division Director (Signature)	Date:
Deputy (Type or print)	Deputy (Signature)	Date:

Consent Item D.4.2. Approval of Student Teaching Agreement for the Cal State
Teach Program with California State University, Fullerton

Prepared by Kristin Baranski
May 3, 2011

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for student teachers and interns. Santee School District has received a Student Teaching Agreement for the Cal State Teach Program with California State University, Fullerton for this purpose. The terms of the agreement shall commence on the date of execution and continue through December 31, 2015.

RECOMMENDATION:

Administration recommends that the Student Teaching Agreement with California State University, Fullerton, for the Cal State Teach Program be approved by the Board of Education.

This recommendation supports the following District goal:

- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

This recommendation supports the strategic plan area of student learning by helping train future classroom teachers.

FISCAL IMPACT:

There is no fiscal impact to the District general fund.

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing interns and student teachers in the classroom for directed teaching and provides students with an additional instructional resource.

Motion: _____ Second: _____ Vote: _____ Agenda Item D.4.2.

**CALIFORNIA STATE UNIVERSITY, FULLERTON
STUDENT TEACHING AGREEMENT FOR THE
CAL STATE TEACH PROGRAM**

THIS AGREEMENT entered into by and between the State of California acting through the Trustees of the California State University on behalf of California State University, Fullerton, 2600 East Nutwood Avenue, Suite 300, Fullerton, CA 92831, hereinafter called "University", and *Santee Elementary*, hereinafter called the "District".

WITNESSETH

WHEREAS, the District is authorized to enter into agreements with the University to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the University; and

NOW, THEREFORE, it is mutually agreed between the University and the District as follows:

SPECIAL PROVISIONS

The **SERVICES** to be provided by District to University shall not exceed 10 semester units of practice teaching per semester.

TERM OF AGREEMENT

This Agreement shall remain in full force and effect for a term of five years beginning on **January 3, 2011** through **December 31, 2015**. However, either party may cancel this Agreement upon thirty (30) days prior written notice.

Performance under this Agreement shall be reviewed annually by both parties and at the time of the annual review the parties may mutually agree to additional one year extensions of the Agreement.

GENERAL TERMS

1. The District shall provide teaching experience to University students, through practice teaching in schools and classes of the District not to exceed the units of practice set forth in the Special Provisions. Such practice teaching shall be provided in such schools or classes of the District, and under the direct supervision and instruction of certified Teachers of the District as the District and University, through their duly authorized representatives, may agree upon.

The District may, at its sole discretion, refuse to accept any student of the University assigned to practice teaching in the District. Upon request of the District, at its sole discretion, the University shall terminate the assignment of any student of the University to practice teaching in the District.

"Practice Teaching" is used herein and elsewhere in this agreement means active participation in the duties and functions of classrooms teaching under the direct supervision instruction of employees of the District

holding valid professional diplomas issued by the State Board of Education, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided.

2. An assignment of a student of the University to practice teaching in schools or classes of the Districts shall be at the discretion of the University, for approximately sixteen (16) weeks, but a student may be given more than one (1) assignment by the University to practice teaching in such schools or classes.

The assignment of a student of the University to practice teaching in the District shall be deemed to be effective for purposes of this agreement as of the date the student presents to the proper authorities of the District the assignment card or other document given the student by the University effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

Absences of a student from assigned practice teaching shall not be counted as absences in computing the quarter units of practice teaching provided the student by the District.

INSURANCE

1. The University and District shall secure and maintain at all times during the Term, at their respective sole expense, professional general liability insurance covering themselves and their respective employees.
 - A. Such coverage provided by the University and District may be afforded via commercial insurance, self-insurance, a captive, or some combination thereof at limits of at least \$1,000,000 per occurrence. Such insurance shall not be cancelable except upon 30 days' prior written notice to the other party. Such coverage shall be primary and non-contributory. Upon either party's request, the other party shall provide a certificate of insurance evidencing such coverage.
 - B. Comprehensive or Commercial Form General Liability Insurance (contractual liability included) with limits as follows:

1) Each Occurrence	\$1,000,000
2) General Aggregate	\$3,000,000
 - C. The University and District shall each secure and maintain at all times during the Term of the contract, at their respective sole expense, workers' compensation and employers' liability insurance covering their respective employee. Such coverage provided by The University and District may be afforded via commercial insurance or self-insurance.
 - D. Business Liability Insurance for owned, scheduled, non-owned or hired automobiles with a combined single limit no less than One Million Dollars (\$1,000,000) per occurrence.

The University and District shall further provide for thirty (30) day advance written notice of any modification, change or cancellation of any of the above insurance coverages.

The foregoing insurance limits and /or requirements as referred to under Section (B) above shall be subject to changes in, or modifications or, coverage, forms, and/or limits as mandated from time to time by insurance programs of the parties. When such changes or modifications are mandates, the parties shall agree to renegotiate requirements for insurance coverage, forms and/or limits within thirty (30) days from receipt of notification by

either party of such change. The period for renegotiation shall be thirty (30) days. New contract terms regarding coverage, forms, and/or limits shall be mutually agreed upon by the parties and shall be evidenced by a written addendum to this Agreement within the period for renegotiation. If the parties are unable to renegotiate said coverage, forms, and/or limits, this Agreement shall automatically terminate at the end of the thirty (30) day period following renegotiation unless the parties mutually agree to extend the period for renegotiation and additional thirty (30) days.

2. The University shall self-insure its activities in connection with this Agreement by maintaining programs of self-insurance as follows:

The State of California has elected to be self-insured for its general liability, vehicle liability, worker's compensation and property exposures through an annual appropriation from the General Fund. As a State agency, the California State University, Office of the Chancellor, the Trustees, and its system of campuses are included in this self-insurance program. Under this form of insurance, the State and its employees (as defined in Section 810.2 of the Government Code) are insured for any tort liability that may develop through carrying out official activities, including state official operations or under an official contract or license agreement, they should be referred to the State Board of Control, State of California, Tort Liability Section, 1515 K Street, Sacramento, CA 95814. Any claims regarding property are to be referred to the California State University, Risk Manager, 400 Golden Shore, Suite 210, Long Beach, CA 90802.

TIME

Time is of the essence of the Agreement

GOVERNING LAW

This Agreement will be governed by the laws of the State of California and shall in all respects be interpreted, enforced and governed by California laws.

INDEMNIFICATION

Pursuant to the provisions of Section 895.4 of the California Government Code, each party agrees to indemnify and hold the other party harmless from all liability for damage to persons or property arising out of, or resulting from, negligent acts or omissions of the indemnifying party.

FINGERPRINTING/BACKGROUND CHECKS

In accordance with California Education Code Section 44320 (b), each credential candidate prior to assignment to District must obtain at their sole expense a "Certificate of Clearance," which includes a complete Live Scan Service. The University will ensure that student's receive a Certificate prior to beginning their assignment in the District.

IN WITNESS WHEREOF, this agreement has been executed by and on behalf of the parties hereto, the day and year first above written.

TRUSTEES OF THE CALIFORNIA STATE UNIVERSITY
CALIFORNIA STATE UNIVERSITY
FULLERTON

DISTRICT
SANTEE ELEMENTARY

By: _____
Tia Damron

By: _____
Karl Christensen
Assistant Superintendent

Title: Contract Analyst

Title: Business Services

Date: _____

Date: _____

CERTIFICATION

I, the duly appointed and acting Clerk or Secretary of the Governing Board of the School District listed below, do hereby certify that at the regular meeting of said Board held on May 3, 2011, it was moved, seconded and carried that the attached contract with the Trustees of the California State University, whereby the University may assign students to the schools in the District for practice teaching, be approved; and the Santee School District is hereby authorized to execute the same.”

Santee Elementary

(District)

San Diego

(County)

By _____

Dianne El-Hajj
Clerk of the Governing Board of the School District

Consent Item D.5.2. Adoption of Resolution No. 1011-22, Declaring May 11, 2010 as the Day of the Teacher

Prepared by Minnie Malin
May 3, 2011

BACKGROUND:

Certificated employees who we fondly refer to as teachers, provide instruction to students and create a learning environment supported by caring, warmth, empathy, and understanding. Therefore, these employees deserve recognition for their dedication, tenacity, and creativity in the delivery of instruction to best meet the needs of all learners.

RECOMMENDATION:

Administration recommends that the Board recognize certificated employees by declaring May 11, 2011 as Santee School District's "Day of the Teacher."

FISCAL IMPACT:

This employee recognition was made possible by donations from local community partners.

STUDENT ACHIEVEMENT IMPACT:

Teachers are the foundation of student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.5.2.

SANTEE SCHOOL DISTRICT

Resolution # 1011-22

**Resolution of the Santee School District Board of Education
Declaring May 11, 2011 as the Day of the Teacher
in Santee School District**

WHEREAS, education is the most vital activity we as a society undertake to ensure the well-being of the nation;

WHEREAS, education is dependent in large part on the talent and commitment of teachers;

WHEREAS, teaching is a profession characterized by skill, knowledge, discipline, tenacity and creativity in the delivery of instruction;

WHEREAS, teachers are a source of caring, concern, understanding, empathy and warmth;

WHEREAS, teachers deserve widespread recognition and gratitude for their performance;

WHEREAS, teachers in the Santee School District exemplify all of these qualities;

WHEREAS, teachers in the Santee School District educate and motivate students who have not succeeded in other educational settings or have special needs that require unique skills and compassion; and

WHEREAS, teachers at the Santee School District have made a crucial difference in the lives of all students:

NOW, THEREFORE, BE IT RESOLVED that the Santee School District Board of Education and District Superintendent declare May 11, 2011 as the "Day of the Teacher" in Santee School District; and

BE IT FURTHER RESOLVED that the Santee School District Board of Education and County Superintendent of Schools encourage the community of Santee to recognize and honor Santee School District teachers on this day.

PASSED AND ADOPTED this 3rd day of May, 2011 at a regular meeting of the Santee School District Board of Education.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 3rd day of May, 2011 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated May 3, 2011

Clerk, Board of Education

Consent Item D.5.3. Adoption of Resolution No. 1011-23, Declaring May 15-21, 2011 as Classified School Employees Week

Prepared by Minnie Malin
May 3, 2011

BACKGROUND:

Classified employees serve, assist, and provide support to children and fellow employees of the Santee School District. Classified employees deserve recognition and public celebration of their caring deeds and contributions.

RECOMMENDATION:

Administration recommends that the Board recognize classified employees and commend all classified employees for their service to Santee School District by declaring May 15-21, 2011 as "Classified School Employees Week."

FISCAL IMPACT:

This employee recognition was made possible by donations from local community partners.

STUDENT ACHIEVEMENT IMPACT:

Classified employees provide support to staff and students.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.5.3.

SANTEE SCHOOL DISTRICT

Resolution #1011-23

Resolution of the Santee School District Board of Education Declaring May 15-21, 2011 as Classified School Employees Week in Santee School District

WHEREAS, education is the most vital activity we as a society undertake to ensure the well-being of the nation;

WHEREAS, classified school employees assist the Santee School District in its commitment to provide quality educational programs and services to the children of the Santee community;

WHEREAS, classified school employees, individually and collectively, set an exemplary standard of performance and commitment;

WHEREAS, classified school employees provide knowledge, skills and expertise that are relied upon throughout the organization; and

WHEREAS, classified school employees deserve rightful recognition and public celebration of their caring, their deeds, and their incalculable contributions to the children of the Santee School District:

NOW, THEREFORE, BE IT RESOLVED that the Santee School District Board of Education and District Superintendent hereby express their gratitude and commend all classified employees for their service to the Santee School District by declaring the week of May 15-21, 2011 as "Classified School Employees Week" in Santee School District.

PASSED AND ADOPTED this 3rd day of May, 2011 at a regular meeting of the Santee School District Board of Education.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 3rd day of May, 2011 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated May 3, 2011

Clerk, Board of Education

Consent Item D.5.4. Approval to Submit Early Mental Health Initiative Grant for PRIDE Academy

Prepared by Minnie Malin
May 3, 2011

BACKGROUND:

The Early Mental Health Initiative is a grant program that provides prevention and early intervention to students in primary grades with mild to moderate school adjustment issues. PRIDE Academy is applying for this program. The goal of the program is to help students in K-3 grades who are considered to have mild to moderate school adjustment issues foster a healthy self-concept, achieve positive social skills and increase task completion skills. Specific problem solving and communication skills will be taught by child assistants in groups of 2-4 students. The grant would complement the other Early Mental Health Initiative grants currently in place at Carlton Hills, Carlton Oaks, and Rio Seco Schools.

Primary students that need additional support are referred to other appropriate services such as school counseling with Santee Cares, Early Periodic Screening Diagnosis and Treatment (EPSDT), and community based programs.

RECOMMENDATION:

Administration recommends that the Board of Education approve the submit grant application for PRIDE Academy.

This recommendation supports the following District goal:

- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

Grant provides \$30,199 per year for three years to pay for staffing for this program and includes the cost for a part-time Child Assistant. In addition, the program provides for support from an outside mental health consultant, San Diego Youth Services.

STUDENT ACHIEVEMENT:

By providing support for students, these students will be better prepared to learn in the classroom.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.5.4.

DISCUSSION AND/OR ACTION ITEMS Item E.

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item E

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period March 1, 2011 through March 31, 2011 for the Board of Education's review and comments. The statements are prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$6,280,683; cash receipts of \$1,528,560; and disbursements of \$4,113,785 are reflected for the period of March 1, through March 31, 2011, resulting in an ending cash balance of \$3,695,460 as of March 31, 2011.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.1.1.
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MONTHLY FINANCIAL REPORT - MARCH

1

CASH REPORT FOR MARCH

	Actual	Projected
Beginning Cash Balance as of February 28, 2011	\$ 6,280,683	\$ 6,673,830
INCOME		
A. Revenue Limit Sources		
State Aid		
Property Taxes	259,591	
		259,591
B. Federal Income		
ARRA IDEA	49,723	
Federal Funding	822,918	
		872,641
C. State Income		
Unres. State Funding	7,084	
CSR	178,559	
EIA	67,234	
		252,877
D. Local Income		
Other Local Income	64,528	
		64,528
E. Due to/Due from other funds		78,923
F. Debt Proceeds		-
TOTAL INCOME	\$ 1,528,560	\$ 437,089
Beginning Balance Plus Income	\$ 7,809,244	\$ 7,110,919
DISBURSEMENTS		
G. Commercial Warrants	\$ 244,203	
H. Payroll Warrants	2,799,864	
I. Statutory Employee Benefits	429,045	
J. Health & Welfare	210,452	
K. Other Outgo	430,221	
TOTAL DISBURSEMENTS	\$ 4,113,785	\$ 4,533,341
Ending Cash Balance as of March 31, 2011	\$ 3,695,460	\$ 2,577,577





MONTHLY FINANCIAL REPORT - MARCH

2

Budget Revisions Through March 31, 2011 2010-11 Revised Budget

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	6,817,102	101,959	6,919,060
Estimated Income	34,069,885	12,917,139	46,987,024
Estimated Expenditures	32,465,936	12,426,543	44,892,479
Change in Fund Balance	1,603,949	490,596	2,094,545
Projected Ending Fund Balance	8,421,051	592,555	9,013,605
Less: Designation for Restricted Programs/ Carryovers	-	592,555	592,555
Less: Designation for Prepaid Expenses	375,869		375,869
Less: Designation for Revolving Cash	15,000		15,000
Less: Designation for Stores Inventory	26,258		26,258
Less: Reserve for Vacation Carryover	208,676		208,676
Less: Reserve for Economic Uncertainty	1,346,774		1,346,774
Less: Reserve for State Budget Uncertainty	-		-
Undesignated/Unappropriated/Unreserved Fund Balance (Uncommitted)	6,448,473	-	6,448,473
Fund 17 Projected End of Year Balance	2,853,080		2,853,080
Projected Reserves	10,648,327	-	10,648,327
As a % Estimated Expense Total	23.72%		

	<u>\$19 ADA Cut</u>	<u>\$349 ADA Cut</u>
* Projected Reserve % 2011-12	19.64%	15.20%
* Projected Reserve % 2012-13	13.60%	4.89%
* Projected Reserve % 2013-14	7.05%	-6.64%

* Based on latest multi-year projection assumptions



Discussion and/or Action Item E.1.2. Memorandum of Understanding with City of Santee for Improvements to Rio Seco School Sports Fields and Adjacent Areas

Prepared by Karl Christensen
May 3, 2011

BACKGROUND:

At the February 15, 2011 meeting, the Board of Education was presented with information regarding improvements that the City of Santee desired to make to certain sports fields and adjacent areas at Rio Seco School in order to satisfy requests of the Santana National Little League. At that meeting, the Board gave direction to ensure that the City would not require the District to build five new fields somewhere else in Santee in the event that the District desired to use the property for another purpose in the future. Administration is in the process of negotiating an MOU with the City's Community Services Director. Further clarification and direction is needed on the exact language to include regarding the District's responsibility for displacement of sports fields at Rio Seco School in order to ensure the District's interests are fully met.

RECOMMENDATION:

It is recommended that the Board of Education provide direction to Administration on specific language to include in a Memorandum of Understanding with the City of Santee regarding improvements to the Rio Seco School Sports Fields and adjacent areas.

This recommendation supports the following District goals:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

The fiscal impact is unknown at this time.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.1.2.
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BOARD POLICIES AND BYLAWS Item F.

Citizens wishing to address the Board about a Board Policies and Bylaws item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Board Policies and Bylaw.

Agenda Item F.

Board Policies and Bylaws Item F.1.

Second Reading: Board Bylaw 9000
Role Responsibilities of the Board

Prepared by Dr. Pat Shaw
May 3, 2011

BACKGROUND:

On February 23, 2011, the Board of Education held a workshop during which Board Members reviewed Board Bylaws 9000 through 9200. It was recommended at that time that the title of Board Bylaw 9000 be revised from "Role of the Board" to "Responsibilities of the Board." The "roles" of the Board Members and Board Officers are addressed in other Bylaws.

RECOMMENDATION:

Administration presents this Board Bylaw title revision to the Board of Education in a second reading and requests approval.

FISCAL IMPACT:

There is no fiscal impact to this revision.

STUDENT ACHIEVMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.

~~ROLE~~ RESPONSIBILITIES OF THE BOARD

The Governing Board is elected by the community to provide leadership and citizen oversight of the district. The Board shall ensure that the district is responsive to the values, beliefs, and priorities of the community. The Board shall work with the Superintendent to fulfill its major roles, which include:

1. Establishing a long-term vision for the district. Setting the direction for the district through a process that involves the community, parents/guardians, students, and staff and is focused on student learning and achievement.
2. Establishing and maintaining a basic organizational structure for the district, including employment of the Superintendent and adoption of policies, curriculum, the budget and the collective bargaining agreement by:
 - a. Employing the Superintendent and setting policy for hiring of other personnel
 - b. Overseeing the development and adoption of policies
 - c. Establishing academic expectations and adopting the curriculum and instructional materials
 - d. Establishing budget priorities and adopting the budget
 - e. Providing safe, adequate facilities that support the district's instructional program
 - f. Setting parameters for negotiations with employee organizations and ratifying collective bargaining agreements.
3. Ensuring accountability to the local community, including personnel, programmatic and fiscal accountability and service as a judicial and appeals body as needed.
4. Providing support to the Superintendent and staff as they carry out the Board's direction by:
 - a. Establishing and adhering to standards of responsible governance
 - b. Making decisions and providing resources that support district priorities and goals
 - c. Upholding Board policies
 - d. Establishing student achievement targets and monitoring successful progress towards meeting those goals

~~ROLE~~ RESPONSIBILITIES OF THE BOARD (continued)

- e. Being knowledgeable about district programs and efforts in order to serve as effective spokespersons.
5. Ensuring accountability to the public for the performance of the district's schools by:
- a. Evaluating the Superintendent and setting policy for the evaluation of other personnel
 - b. Monitoring and evaluating the effectiveness of policies
 - c. Serving as a judicial (hearing) and appeals body in accordance with law, Board policies, and negotiated agreements
 - d. Monitoring student achievement and program effectiveness and requiring program changes as necessary
 - e. Monitoring and adjusting district finances
 - f. Establishing outcomes for the collective bargaining process
6. Providing community leadership and advocacy at the local, state and national levels on behalf of children, district programs and public education in order to build support within the local community and at the state and national levels.

Duties

The Board is authorized to establish and finance any program or activity that is not in conflict with, inconsistent with, or preempted by law.

The Board may delegate any of its duties to the Superintendent or designee but shall be ultimately responsible for the performance of any duties it delegates.

Vision

The Board shall set the direction for the district by adopting a vision statement which defines the district's goals and priorities. The Board shall carry out its vision-setting role by identifying the strengths and needs of the district, developing and adopting a process for framing the vision, soliciting staff and community input as appropriate, ensuring that the adopted vision statement is implemented, and conducting a periodic review of the vision.

~~ROLE~~ RESPONSIBILITIES OF THE BOARD (continued)**Superintendent Employment and Evaluation**

The Board shall be solely responsible for employing the Superintendent and ensuring that he/she is the best match for the district based on needed abilities, traits and level of knowledge. When selecting a new superintendent, the Board shall ensure a smooth transition period; evaluate the district's current and long-term needs; plan and conduct a process for recruitment, screening and selection; and approve the Superintendent's employment contract.

The Board shall regularly evaluate the Superintendent based on an evaluation system and performance objectives established by the Board and Superintendent, as provided for in the Superintendent's contract.

General Hiring and Personnel Accountability

The Board shall adopt wage and salary schedules, and elect or reject employees at the recommendation of the Superintendent or designee. In order to have the best qualified people working at their maximum effectiveness, the Board shall hold the Superintendent responsible for overseeing the district's personnel system, developing effective hiring practices, creating a climate supportive of personnel and providing an effective framework for staff accountability.

Policy Adoption and Monitoring

The Board shall govern the schools by adopting policies that reflect the district's vision and the mandates of law. The Board shall establish a clear policy development process through which it may deliberate on issues, identify priorities, assign responsibilities, identify goals and courses of action, and review policy decisions.

The Board shall also adopt bylaws and protocols that promote cooperation, trust and teamwork among its members, select parameters for the Board's operation as a governing body, and ensure that its meetings proceed efficiently and in compliance with law.

Curriculum Adoption and Program Accountability

While the design and implementation of curriculum is primarily a staff responsibility, the Board's role is to adopt overall educational goals and standards, define the curriculum development process, specify graduation requirements through policy, adopt the developed curriculum, allocate resources to carry out those goals, and ensure compliance with state and federal laws.

To ensure accountability to the community, the Board shall establish measurable benchmarks to assess the effectiveness of the district's educational programs in producing desired student achievement results. Based on these assessments, the Board shall direct the Superintendent or designee to take corrective actions as needed.

~~ROLE~~ RESPONSIBILITIES OF THE BOARD (continued)

Budget, Facilities and Fiscal Accountability

The Board shall adopt a sound, responsible budget that supports district goals and priorities. To guide the Superintendent or designee in development of the budget, the Board shall establish a budget calendar, budget process and spending priorities.

Recognizing that school facilities are a long-term obligation that impacts district budgets, the Board shall also ensure that a plan is in place to address the district's facility needs, including the funding, construction and maintenance of school facilities.

The Board shall approve facility sites, funding sources and architectural and construction contracts.

The Board recognizes that it is accountable to the community for its budget and facilities decisions and for the district's fiscal integrity. The Board shall use accountability systems and processes in order to monitor the district's fiscal health.

The Board shall use a strategic planning process to identify its district program priorities and approve the necessary resources to implement on a priority basis, Board approved strategic plan goals.

Collective Bargaining

The Board is the legal representative of the district in negotiations with employee representatives. In carrying out the collective bargaining process, the Board shall set goals and guidelines for collective bargaining, select the bargaining team, maintain communications throughout the process and approve the negotiated contract.

Judicial and Appeals Body

In addition to establishing complaint procedures that ensure due process and facilitate the satisfactory resolution of issues, the Board may convene to serve as a judicial and appeals body in accordance with law, Board policies and negotiated agreements. The Board may delegate fact-finding or hearing responsibilities in appropriate cases but remains the final decision-maker in these proceedings.

Community Leadership

The Board shall build and maintain community awareness and support by actively involving parents, guardians, business and other community members in the schools and informing them about district programs, policies and issues.

ROLE RESPONSIBILITIES OF THE BOARD (continued)

Recognizing that the level of local, state and national support for education impacts the Board's ability to fulfill its responsibilities, the Board shall engage in advocacy on behalf of district schools. The Board shall ensure that the district has the capability to respond to emerging issues and a proactive communications plan for issues that are district priorities.

Legal Reference:

EDUCATION CODE

5304 Duties of governing board (re school district elections)

12400-12405 Authority to participate in federal programs

17565-17592 Board duties re property maintenance and control

33319.5 Implementation of authority of local agencies

35000 District name

35010 Control of district; prescription and enforcement of rules

35020-35046 Officers and agents

35100-35351 Governing boards, especially:

35160-35185 Powers and duties

35291 Rules

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance

Professional Governance Standards, November 2000

School Board Leadership: The Role and Function of California's School Boards, 1996

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

The Key Work of School Boards, 2000

WEB SITES

CSBA: <http://www.csba.org>

CSBA Governance Institute: <http://www.csba.org/gi>

National School Boards Association: <http://www.nsba.org>

Prepared by Dr. Patrick Shaw
 May 3, 2011

BACKGROUND:

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the Board Policies below. These Board Policies have been reviewed by Administration, submitted to the Board for a first reading, and are now submitted requesting approval of the annual review.

Policy	Policy Title
BP 1312.1	Complaints Concerning District Employees
BP 4116	Probationary/Permanent Status
BP 4315.1	Certification of Competence in Evaluation and Instructional Methodologies
BP 5116.1	Intradistrict Open Enrollment
BP 6145	Extracurricular and Cocurricular Activities

The listed Board Policies were last reviewed on December 1, 2009.

RECOMMENDATION:

It is recommended that the Board of Education approve the annual review of the listed Board Policies with no recommended revisions.

FISCAL IMPACT:

There is no fiscal impact as a result of this review.

STUDENT ACHIEVMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion:		Second:		Vote:		Item F.2
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COMPLAINTS CONCERNING DISTRICT EMPLOYEES

The Governing Board accepts responsibility for providing a means by which the public can hold employees accountable for their actions. The Board desires that complaints be resolved expeditiously without disrupting the educational process.

The Superintendent or designee shall develop regulations which permit the public to submit complaints against district employees in an appropriate way. These regulations shall protect the rights of involved parties. The Board may serve as an appeals body if the complaint is not resolved.

The Board places trust in its employees and desires to support their actions in such a manner that employees are free from unnecessary, spiteful or negative criticism and complaints. Constructive criticism is welcome when it is motivated by a sincere desire to improve the quality of the educational program.

Verbal complaints made to a Board member or at a Board meeting against an employee other than the Superintendent, will be referred to the Superintendent for appropriate consideration and action according to this policy. If a single Board member receives a complaint about the Superintendent, it will be referred to the entire Board. Because the Board sits as the appellate body in the complaint resolution process, any member of the Board who has become involved in a complaint resolution process prior to an appeal to the Board shall declare his/her involvement and not participate as a member of the Board during an appeal hearing.

When public complaints against employees involve accusations of child abuse, the provisions of Board policy and administrative regulation 5141.4 shall be implemented.

The Board shall not prohibit public criticism of the district and its employees.

The Superintendent or designee shall develop regulations which permit the public to submit complaints against district employees in an appropriate way. These regulations shall protect the rights of involved parties. The Board may serve as an appeals body if the complaint is not resolved.

The Board prohibits retaliation against complainants. The Superintendent or designee at his/her discretion may keep a complainant's identity confidential, except to the extent necessary to investigate the complaint. The district will not investigate anonymous complaints.

This Board shall annually review this policy.

Legal Reference: (see next page)

COMPLAINTS CONCERNING DISTRICT EMPLOYEES (continued)

Legal Reference:

EDUCATION CODE

33308.1 *Guidelines on procedure for filing child abuse complaints*

35146 *Closed sessions*

44031 *Personnel file contents and inspection*

44811 *Disruption of public school activities*

44932-44949 *Resignation, dismissal and leaves of absence (rights of employee; procedures to follow)*

48987 *Child abuse guidelines*

GOVERNMENT CODE

54957 *Closed session; complaints re employees*

54957.6 *Closed session; salaries or fringe benefits*

PENAL CODE

273 *Cruelty or unjustifiable punishment of child*

11164-11174.3 *Child Abuse and Neglect Reporting Act*

WELFARE AND INSTITUTIONS CODE

300 *Minors subject to jurisdiction of juvenile court*

PROBATIONARY/PERMANENT STATUS

Permanent status is granted by law to teachers who have satisfactorily passed a period of probationary service. A teacher who has been employed by the district for two (2) consecutive school years and is then rehired for the next succeeding school year shall become a permanent employee at the commencement of the third (3rd) year. On or before March 15 of the employee's second complete consecutive year, the Governing Board shall notify the teacher of its decision to rehire or not to rehire for the next year. If the Board does not give notice on or before March 15, the teacher shall be rehired for the next school year. Permanent personnel may continue in teaching positions if they keep their teaching certificate in force, remain free from communicable diseases, and are not dismissed for reasons specified in the state school law.

Permanent status applies only to teachers holding regular credentials issued by the Commission on Teacher Credentialing.

A person who has achieved permanent status as a certificated employee in another school district may be employed by the Board as a permanent certificated employee.

Interns

A person employed as a district or university intern shall be classified as a probationary employee. Following completion of the internship, if he/she is reelected by the district to serve in a position requiring certification qualifications for the next succeeding school year, he/she shall continue to be classified as a probationary employee during that year. (Education Code 44466, 44885.5)

Legal Reference:

EDUCATION CODE

- 44466 Status of university interns*
- 44850.1 No tenure in administrative or supervisory position*
- 44885.5 Status of district interns*
- 44908 Complete year for probationary employees*
- 44911-44913 Service not computed in eligibility for permanent status*
- 44915 Classification of probationary employees*
- 44917-44921 Status of substitute or temporary employees*
- 44929.20 Continuing contracts (not to exceed four years - ADA under 250)*
- 44929.21 Districts of 250 ADA or more*
- 44929.23 Districts with less than 250 ADA*
- 44929.28 Employment by another district*
- 44930-44988 Resignations, dismissals and leaves of absence, especially:*
- 44948.2 Election to use provisions of Section 44948.3*
- 44948.3 Dismissal of probationary employees*

Policy
adopted: February 18, 1986
reviewed: December 4, 2007
revised: May 5, 2009

SANTEE SCHOOL DISTRICT
Santee, California

**CERTIFICATION OF COMPETENCE IN EVALUATION
AND INSTRUCTIONAL METHODOLOGIES**

The Superintendent shall annually submit to the Governing Board a list of district administrators whose duties include evaluation of certificated personnel. The administrators listed will be presented as competent by the Superintendent in instructional methodologies and in the evaluation of certificated personnel. The Board will certify the competence of personnel recommended by the Superintendent.

Criteria for certification may include but not be limited to the following:

Academic Qualifications

1. Earned Master's Degree or advanced degree of equivalent standard from an accredited college or university.
2. Evidence of university level course work in techniques of supervision, human relations and instructional methodologies.

Experience

1. Demonstration of competence in the evaluation process.
2. Demonstration of competence in instructional methodologies.
3. Completion of at least three (3) years of successful teaching.

Credential

1. Possession of valid California Administrative Credential

Professional Knowledge and Skills

1. Evidence of professional growth program participation.
2. Demonstration of understanding of district-adopted curriculum, policies and practices.
3. Demonstration of skill in instructional observation.
4. Demonstration of skill in techniques and procedures of evaluation of instruction.

This certification is intended to comply with requirements of the Education Code and is intended to be used for no other purpose. This policy shall be reviewed annually by the Board.

Legal Reference: (see next page)

**CERTIFICATION OF COMPETENCE IN EVALUATION
AND INSTRUCTIONAL METHODOLOGIES (continued)**

Legal Reference:

EDUCATION CODE

33039 *Guidelines for teacher evaluation*

44660-44665 *Evaluation and assessment of performance of certificated employees*

44681-44689 *Administrator training and evaluation*

GOVERNMENT CODE

3543.2 *Scope of representation (re evaluation procedures)*

Policy
adopted: June 19, 1984
amended: December 4, 2007
reviewed: May 5, 2009

SANTEE SCHOOL DISTRICT
Santee, California

INTRADISTRICT OPEN ENROLLMENT

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy, and administrative regulation.

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district.

The Board shall annually review this policy.

Enrollment Priorities

Priority for attendance outside a student's attendance area shall be given as follows:

1. If a district school receiving Title I funds is identified for program improvement, corrective action, or restructuring, all students enrolled in that school shall be provided an option to transfer to another district school or charter school.
2. If while on school grounds a student becomes the victim of a violent criminal offense, he/she shall be provided an option to transfer to another district school or charter school.
3. If a student attends a school designated by the California Department of Education as "persistently dangerous," he/she shall be provided an option to transfer to another district school or charter school.
4. The Superintendent or designee may approve a student's transfer to a district school that is at capacity and otherwise closed to transfers upon finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student.

To grant priority under these circumstances, the Superintendent or designee must have received either:

- a. A written statement from a representative of an appropriate state or local agency, such as a law enforcement official, social worker, or a properly licensed or registered professional, such as a psychiatrist, psychologist, or marriage and family therapist
 - b. A court order, including a temporary restraining order and injunction
5. Priority may be given to siblings of students already in attendance in that school.

INTRADISTRICT OPEN ENROLLMENT (continued)

6. Priority may be given to any student whose parent/guardian is assigned to that school as his/her primary place of employment.

For all other applications for enrollment from outside a school's attendance area, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever the school receives admission requests that are in excess of the school's capacity. A school's capacity shall be calculated in a nonarbitrary manner using student enrollment and available space.

Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants. Academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students.

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area.

Transportation

Except as required by 20 USC 6316 for transfers out of Title I program improvement schools, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

Legal Reference: (see next page)

INTRADISTRICT OPEN ENROLLMENT (continued)

Legal Reference:

EDUCATION CODE

35160.5 *District policies; rules and regulations*

35291 *Rules*

35351 *Assignment of students to particular schools*

48980 *Notice at beginning of term*

CODE OF REGULATIONS, TITLE 5

11992-11994 *Definition of persistently dangerous schools*

UNITED STATES CODE, TITLE 20

6316 *Transfers from program improvement schools*

7912 *Transfers from persistently dangerous schools*

CODE OF FEDERAL REGULATIONS, TITLE 34

200.36 *Dissemination of information*

200.37 *Notice of program improvement status, option to transfer*

200.39 *Program improvement, transfer option*

200.42 *Corrective action, transfer option*

200.43 *Restructuring, transfer option*

200.44 *Public school choice, program improvement schools*

200.48 *Transportation funding for public school choice*

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

ATTORNEY GENERAL OPINIONS

85 *Ops. Cal. Atty. Gen.*, 95 (2002)

Management Resources:

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Unsafe School Choice Option, May 2004

Public School Choice, February 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, *Unsafe School Choice Option*:

<http://www.cde.ca.gov/ls/ss/se/usco.asp>

U.S. Department of Education, *No Child Left Behind*:: <http://www.nclb.gov>

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

The Governing Board recognizes that extracurricular and cocurricular activities enrich the educational and social development and experiences of students. The district shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

No extracurricular or cocurricular program or activity shall be provided or conducted separately, and no district student's participation in extracurricular and cocurricular activities shall be required or refused, based on the student's sex, gender, sexual orientation, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability. Requirements for participation in extracurricular and cocurricular activities shall be limited to those that are essential to the success of the activity.

Any complaint regarding the district's extracurricular and cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

No student shall be prohibited from participating in extracurricular and cocurricular activities related to the educational program because of inability to pay fees associated with the activity.

Eligibility Requirements

Junior High social activities and Eighth Grade Excursion Day are subject to academic, effort, and citizenship requirements as specified in AR 6145.

Any decision regarding the eligibility of any child in foster care or a child of a military family for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with Education Code 48850 and 49701.

Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and/or cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

Supervision

Extracurricular activities shall be under the general supervision of school authorities and certificated employees whenever they are conducted by the district.

The Superintendent or designee shall:

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (continued)

1. Determine which activities and programs are affected by this policy.
2. Ensure district-wide uniformity.

Annual Policy Review

The Board shall annually review this policy and implementing regulations.

Legal Reference:

EDUCATION CODE

35145 *Public meetings*

35160.5 *District policy rules and regulations; requirements; matters subject to regulation*

35179 *Interscholastic athletics; associations or consortia*

35181 *Students' responsibilities*

48850 *Participation of foster youth in extracurricular activities and interscholastic sports*

48930-48938 *Student organizations*

49700-49704 *Education of children of military families*

CODE OF REGULATIONS, TITLE 5

350 *Fees not permitted*

4900-4965 *Nondiscrimination in elementary and secondary education programs receiving state financial assistance*

5531 *Supervision of extracurricular activities of pupils*

UNITED STATES CODE, TITLE 42

2000h-2-2000h-6 *Title IX, 1972 Education Act Amendments*

COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE

Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009

WEB SITES.

California Association of Directors of Activities: <http://www.cadal.org>

California Department of Education, Educational Options Office: <http://www.cde.ca.gov/ls/pf/mc>

California Department of Education, Foster Youth Services: <http://www.cde.ca.gov/ls/pf/fy/>

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item G.

Agenda Item G.

CLOSED SESSION Item H.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Agency Negotiator: Karl Christensen, Assistant Superintendent
Employee Organizations: Santee Teachers Association
Santee Administrators Association
2. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
3. **Conference with Legal Counsel-Potential Litigation**
Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (One potential case)
4. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

RECONVENE TO PUBLIC SESSION Item I.

ADJOURNMENT Item J.